

**Cherwell District Council**  
**Budget Planning Committee**

**25 September 2018**

<b>2018/19 Work Programme</b>
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**Report of the Executive Director – Finance and Governance**

This report is public

**Purpose of report**

This report sets out the draft work programme for 2018/19.

**1.0 Recommendations**

- 1.1 To review the work programme contained within this report.
- 1.2 Approve the work programme for 2018/19.

**2.0 Introduction**

- 2.1 On an ongoing basis the work programme is reviewed on a regular basis and sets out the agenda for future meetings, which assists with planning of work for the year.

**3.0 Report Details**

- 3.1 The table below sets out the items intended for discussion at the meetings of Budget and Financial Strategy Committee for the remainder of the municipal year.
- 3.2 During the year additional items may be brought to the committee as required.

<b>Year</b>	<b>Date</b>	<b>Agenda Items</b>
	30 October	<ul style="list-style-type: none"> <li>• Performance, Finance and Risk Monitoring 2018/19</li> <li>• Budget 2019/20</li> <li>• Medium Term Financial Strategy</li> </ul>
	27 November	<ul style="list-style-type: none"> <li>• Performance, Finance and Risk Monitoring 2018/19</li> <li>• S106 Monitoring</li> <li>• Write Offs</li> <li>• CTRS</li> <li>• Medium Term Financial Strategy</li> </ul>
	29 January	<ul style="list-style-type: none"> <li>• Discretionary Rate Relief Policy</li> <li>• Local Government Settlement</li> <li>• Budget 2019/20</li> <li>• Fees &amp; Charges 2019/20</li> <li>• Medium Term Financial Strategy</li> </ul>
2019	26 February	<ul style="list-style-type: none"> <li>• Performance, Finance and Risk Monitoring 2018/19</li> <li>• S106 Monitoring</li> <li>• Write Offs</li> </ul>
		<ul style="list-style-type: none"> <li>•</li> </ul>

#### **4.0 Conclusions and Reasons for Recommendations**

4.1 A plan and work programme for the year will assist with committee preparation.

#### **5.0 Consultation**

5.1 The draft work programme has been prepared by the Assistant Director, Finance and Procurement and Executive Director, Finance and Governance in consultation with the Portfolio Holder for Finance and Governance and brought to committee for review.

#### **6.0 Alternative Options and Reasons for Rejection**

6.1 None.

## 7.0 Implications

### Financial and Resource Implications

7.1 There are no financial implications arising directly from the production of this report.

Comments checked by:

Kelly Watson, Assistant Director – Finance and Procurement

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### Legal Implications

7.2 This report provides the information required to allow the Committee to plan its activities for the year.

Comments checked by:

James Doble, Assistant Director – Law and Governance

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### Risk Management

7.3 There are no risk management implications arising from this report.

Comments checked by: Louise Tustian

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## 8.0 Decision Information

### Wards Affected

All

### Links to Corporate Plan and Policy Framework

All

### Lead Councillor

Councillor Tony Ilott, Portfolio Holder for Finance and Governance

### Document Information

Appendix No	Title
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